

CDRIN – DATA PRIVACY POLICY

Purpose of the Privacy Policy

To inform CDRIN website users about the personal data we collect, how we use it, and their rights regarding that data.

Applicable Laws

This policy is governed by the *Quebec Act Respecting the Protection of Personal Information in the Private Sector* and the federal *Personal Information Protection and Electronic Documents Act*.

Consent

Users agree that by using the site, they consent to the terms outlined in this privacy policy and to the collection, use, and retention of the data specified in this policy.

Personal Data Collected

We may automatically collect and store the following data when you use our website: IP address, location, device and software information, links clicked, and content viewed.

We may also collect and store the following data when you submit it through our contact forms: name, email address, and any information included in your message.

Use of Collected Personal Data

Personal data automatically collected on our site will be used solely for statistical purposes, such as assessing traffic and its sources. Personal data submitted via contact forms will be used for communication, recruitment, or responding to queries submitted through the form, as applicable.

Access to Collected Personal Data

Any member or external service provider of CDRIN may be granted access to the collected personal data that is reasonably necessary to perform a task associated with the uses identified in the previous section for CDRIN. External providers will not have access to user data beyond what is reasonably necessary to fulfill their assigned mandate.

CDRIN or its external providers may be required to disclose collected personal data in situations where disclosure is mandated by law, necessary for legal proceedings, required to

establish or protect their legal rights, or if CDRIN's assets are transferred to another organization.

Data Retention Period for Collected Personal Data

We retain collected personal data for the period necessary for the purposes identified in the section titled "Use of Collected Personal Data."

Protection Measures for Collected Personal Data

Reasonable best practices in web development are applied to protect collected personal data. The collected personal data is transmitted using standard encrypted communication protocols in web development. Only CDRIN members and external service providers have access to the data, within the scope of the specific uses identified in the section "Use of Collected Personal Data."

Rights to Access, Correct, and Withdraw Consent

Users of the site have the right to request a copy, correction, or deletion of their collected personal data. Consent to the collection and use of data may be withdrawn at any time, provided the withdrawal is legally acceptable. CDRIN is committed to providing a copy, correction, or deletion of data as soon as possible following the approval of such a request. Any request related to the provision of a copy, correction, or deletion of data should be directed to CDRIN's Data Protection Officer.

Updates

This privacy policy may be updated to ensure compliance with changes in laws or CDRIN's data collection processes. Last updated: February 22, 2024.

Privacy Officer

Pierre-Olivier Roy info@cdrin.com